To: School of Science Students

We are now accepting applications for the Tohoku University Student Exchange Program-Outbound AY2022 Second Recruitment.

Submit application documents to Student Support Section, School of Science, by the deadline, Friday, June 17.

How to submit

■Put all the application documents in a folder and email it to Student Support Section. \*Zip file is not accepted.\*

NOTE) Folder name must include the applicant’s **Affiliation, Student ID number, Year, and Name** in this order.

e.g.) “Faculty of Science B9SB7001 B3 Adam Smith”

In addition, the file name of each document must also include the applicant’s **Affiliation, Student ID**

**number, Year, and Name** in this order.

e.g.) “Faculty of Science B9SB7001 B3 Adam Smith\_Application Form.xlsx”

Submit to

[sci-sien@grp.tohoku.ac.jp](mailto:sci-sien@grp.tohoku.ac.jp)　(Student Support Section, School of Science)

Deadline

**Thursday, June 15** <Application cannot be accepted after the deadline>

<Important!> Calculating GPA and transcripts

To calculate GPA, applicants need to obtain their academic transcript from certificate issuing machines.

■Those currently in a graduate program need an academic transcript from their undergraduate program as well.

■In case transcripts from TU’s undergraduate program cannot be issued by certificate issuing machines, please request in advance at the Student Support Section, School of Science. (Please allow us 2 business days for processing.)

■Those who were enrolled in another university before, obtain an academic transcript from that university, fill in the “GPA calculation chart” (it can be found in the excel file for application) as referring to the transcript, and submit them along with other application documents.

<Important!> Additional documents for applicants who do not satisfy the TU Language Requirement

In case the applicant’s preferred university does not set language requirements:

♦A medium of instruction in the applicant’s preferred university is **English**, but s/he does not have a score higher than TOEFL iBT®61（ITP500）or IELTS 5.5 taken after May 1, 2022, please submit the following items:

1. Copy of English test score report that meets the TU Language Requirement. (The test date must be between May 1, 2020 and April 30, 2022.)
2. Statement of Purpose: (Its form will be available at the beginning of May on the Global Learning Center’s HP found at the very bottom of this sheet.)

The applicant’s language proficiency will be evaluated based on these items. If her/his language skills are determined to meet the TU language requirement, we will issue a proof of English proficiency letter in the Dean’s name and submit it to Student Exchange Division.

♦In case a medium of instruction in the applicant’s preferred university is **other than English**, and either one of the following applies to him/her, obtain a letter in which a language instructor at TU certifies his/her language competency is equivalent to or more than CEFR A2. (Please submit the letter along with other application documents.)

・ A medium of instruction is German, French, Spanish, Chinese, or Korean, but the applicant does not obtain the test score mentioned in “Note 3” from “II. Eligibility. 2. Language Proficiency Requirements.” In the Application Guidelines at the time of the TU’s application period.

・ A medium of instruction is other than German, French, Spanish, Chinese or Korean.

⮚ URL : 　<https://www.insc.tohoku.ac.jp/japanese/studyabroad/all/cefr/>

【NOTE】

□ Check application documents thoroughly. Even if we find the application incomplete, we will not give it back to you for revision.

□ Check file names as instructed above.

□ Submit別紙3 「応募書類チェックシート」 along with other application documents.

Download application forms and guidelines from the link below:

<https://www.insc.tohoku.ac.jp/japanese/studyabroad/all/application_2023_2/>　 

Fujiwara (Ms.)

Student Support Section, School of Science

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