IGPAS 2022 Application Checklist

Major _____

Name _____

*Place check marks to the appropriate check-boxes
and <u>send this "Checklist" together</u> with your application documents
when sending them.

	Documents	Final Submitting Style when sending by postal mail	Check	Remarks
1	**Form 1: Application for Admission**	Original	☐	*Requires y<u>**our singature**</u> (by hand with a pen)
2	**Form 2: Statement of Reason for Applying for the Program**	Original	☐	
3	**Form 3: Research Proposal**	Original	☐	
4	**Form 4: Summary of Past Research**	Original	☐	
5	**Form 5: Recommendation Letter -(1)**	PDF	☐	Each reference should send Form 5 together with a recommendation letter directly to the IGPAS Admissions Office via email. (direct@mail.sci.tohoku.ac.jp)
	Form 5: Recommendation Letter -(2)	PDF	☐	
6	**Official academic transcript(s)**			
	Transcripts of Undergraduate Program	Original	☐	
	Transcripts of Graduate Program (if applicable)	Original	☐	
	Other ( )		☐	
7	**Certificate(s) of (expected) graduation**			
	Undergraduate (<u>ONE</u> of the followings)			
	・Certificate of Graduation	Original	☐	
	・Certificate of Expected Graduation	Original	☐	
	Graduate Program(s) (if applicable, <u>ONE</u> of the followings)			
	・Certificate of Graduation	Original	☐	
	・Certificate of Expected Graduation	Original	☐	
8	**Document(s) to prove academic ability:** issued/written within the last five years, <u>NOT more than three materials</u>			
	・Bachelor thesis in full with English abstract	Copy/PDF	☐	
	・Master thesis in full with English abstract (if applicable)	Copy/PDF	☐	
	・Research papers published in journals or conference proceedings	Copy/PDF	☐	
	・Papers submitted in coursework related to the field of research	Copy/PDF	☐	
	・GRE® Test score report	Original/Copy	☐	Copy acceptable, only if other items from 9 submitted together.
	・Other ( )		☐	
9	**Document(s) to prove English ability:** <u>ONE</u> from 1) & 2), if unavailable, choose TWO from i) – iii)			
	1) Score report of TOEFL iBT® Test, TOEFL PBT® Test, or IELTS	Original	☐	
	2) Certificate to prove that the medium of instruction is/was English	Original	☐	
	i) Score report of an English tests other than TOEFL iBT® Test, TOEFL PBT® Test, or IEL	Original/Copy	☐	
	ii) Thesis/research paper in English	Copy/PDF	☐	
	iii) Letter of English proficiency from an English Instructor	Original	☐	
10	**Curriculum Vitae (CV)**		☐	
11	**Photocopy of passport**	Copy	☐	
12	**Email Correspondence with your Prospective Supervisor**	Print Out	☐	
13	**Application Checklist (this sheet)**		☐	
	Supporting Materials (<u>ONLY</u> if you would like to present any: <u>NOT more than three materials</u>)			

*TOEFL, TOEFL iBT, TOEFL PBT, TOEFL ITP, TOEIC, and GRE are registered trademarks of Educational Testing Service (ETS).

⇒ **Send all application documents to the IGPAS Admissions Office via email (direct@mail.sci.tohoku.ac.jp)**
Please note that you must send <u>the original application documents</u> via airmail later after the IGPAS Admissions Office confirms the completion of your application.